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INSTITUTIONAL ASSESSMENT AND ACCREDITATION (Effective from July 2017)

Accreditation - (Cycle -4)

PEER TEAM REPORT ON

INSTITUTIONAL ACCREDITATION OF
BHUJAN HITAY JAGAT SHIKSHAN SANSTHAS GONDIA
JAGAT ARTS COMMERCE AND INDIRABEN HARIHARBHAI
PATEL SCIENCE COLLGE GOREGAON DISTT-GONDIA
C-18311
Maharashtra
GOREGAON
441801

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	BHUJAN HITAY JAGAT SHIKSHAN SANSTHAS GONDIA JAGAT ARTS COMMERCE AND INDIRABEN HARIHARBHAI PATEL SCIENCE COLLGE GOREGAON DISTT-GONDIA GOREGAON Maharashtra 441801
2.Year of Establishment	1992
3.Current Academic Activities at the Institution(Numbers):	
• Faculties/Schools:	3
• Departments/Centres:	3
• Programmes/Course offered:	9
• Permanent Faculty Members:	23
• Permanent Support Staff:	16
• Students:	1143

4.Three major features in the institutional Context (As perceived by the Peer Team):	<ol style="list-style-type: none"> 1. 1. Majority faculty holding doctorate degree. 2. 2. College located in rural area town with population less 10 thousand and college has 1200 students. 3. 3. Co-education with 2/3 girls students.
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 14-07-2022 Visit Date To : 15-07-2022
6.Composition of Peer Team which undertook the on site visit:	
Chairman:	Shirish Kulkarni
Member Co - ordinator:	Munesh Chandra Adhikary
Member:	Kiran Arora
NAAC Co - ordinator:	Dr. N R Mohan

Section II: CRITERION WISE ANALYSIS

*Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion***(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)**

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)

1.1 Curricular Planning and Implementation

1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	<i>Academic Flexibility</i>
1.3	<i>Curriculum Enrichment</i>
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	<i>Feedback System</i>

Qualitative analysis of Criterion 1

Curriculum designed by affiliating Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. Faculty members implement it as per their planning. In the beginning the year implementing curriculum the head of the institution faculty member make the planning semester wise accordingly the time table is prepared in the meeting. It has total land area to the extent of 3051.18 acres and built up area is the 3.9042 Sq. mtr. The institution is located in the rural area and offering 6 UG and 3 PG programmes for the unprivileged and under privileged youths in the village Goregaon of Gondia District, Maharashtra. Institution making efforts to make the campus green and some solar panel are installed. Institute uses LED lamps to conserve energy and solar power plant with 3.2 KW has been installed.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)

2.1	<i>Student Enrollment and Profile</i>
2.2	<i>Catering to Student Diversity</i>

2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	<i>Teaching- Learning Process</i>
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	<i>Teacher Profile and Quality</i>
2.5	<i>Evaluation Process and Reforms</i>
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient
2.6	<i>Student Performance and Learning Outcomes</i>
2.6.1 QIM	Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	<i>Student Satisfaction Survey</i>

Qualitative analysis of Criterion 2

The curriculum design by the affiliated university and taught the same to the students. The institution has three departments B.A. , B.Com and B.Sc. The current student strength is 1143 and there are 23 teaching staff which includes permanent staff with 16 supporting staff. CBCS is in practice with continuous internal assessment system, To inculcate the spirit of sports, social service, patriotism and discipline, the institution has NSS two units. Experiential learning, participative learning and group discussion are being used to improve the quality of learning process. As per the norms of affiliated university the examination and evaluation work are being implemented. CIE system like assignments, class tests, online tests, oral exam are conducted. It is transparent and systematic through grievances related to university examinations and by handing over the answer scripts to the students after assessment of unit tests as well as terminal examinations. It is the need of the hour that teaching staff be encouraged to do research publications in their respective field. Programme outcomes, programme specific outcomes and course outcomes should be discussed effectively among the faculty members and the same may be disseminated to the students and it should be displayed in the college website. Among the teaching staff there are 22 Ph.D. Degree holders and only one of them has only Post graduate degree. They may go for appointing rest vacant sanctioned posts by qualified teachers.

Institute need for initiate to establish NCC unit so as to make the institute more dynamic and vibrant.

***Criterion3 - Research, Innovations and Extension
(Key Indicator and Qualitative Metrics(QIM) in Criterion3)***

3.1	<i>Resource Mobilization for Research</i>
3.2	<i>Innovation Ecosystem</i>
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	<i>Research Publications and Awards</i>

3.4	<i>Extension Activities</i>
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.5	<i>Collaboration</i>

Qualitative analysis of Criterion 3

Research activity very much needed among the faculty members although majority of the teachers holding the Ph.D. degree need to act as research guide. There are senior teachers research guide should register the Ph.D. students under their supervision so that the institution research activity will improve. Few post graduate students may be encouraged for research on completion of their post-graduation. Laboratory and research activities needs equipment's which institution should purchase. Through NSS unit of the institution organises many programmes like tree plantation, creating awareness about the environmental sustainability, programmes to eradicate social evils, organising blood donation camp, and the programmes to have clean village, however it can be appreciated that if the institution make them transparent to the respective stakeholders.

The college organizes programmes to promote women's health and hygiene, personality development and yoga training programmes. The college may go for conducting national, international conferences, seminars, workshops, symposiums through various departments. The College may introduce add on value based certificate courses and also subject based certificate courses in all the departments. The placement cell, Career Counselling cell and a registered alumni association in the college may be formed and should be proactive.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)

4.1	<i>Physical Facilities</i>
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	<i>Library as a Learning Resource</i>
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	<i>IT Infrastructure</i>
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	<i>Maintenance of Campus Infrastructure</i>
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college has supportive land and building infrastructure for the learning resources. Rural environment of the colleges promote the NSS and sport activities. The students even the girls students are coming on bicycle every day for more than 10 km. If the budget permits or the college attracts the donations for purchasing the buses for transportation of the students. The college has constructed the girls hostel and shall be made operative. College ground should be maintained suitably for games and sports. College library has required books collection specially the text books subject relevant the current edition of the books be purchased like taxation, law etc. The hard copy of the journals latest editions shall be subscribed so that the students are aware about recent changes.

Book collections, especially, textbooks, reference books, relevant journals to the existing academic programmes may be improved. On the Campus and off the campus open access to the library may be introduced. Daily library uses with faculty and students may be improved. The college has LIBMAN software purchased from Mastersoft (ERP software) Nagpur. The library automation may be introduced. It may be appreciated that if the library procures more number of books for all the disciplines and make the library operational activities transparent. Separate hostel facilities for boys and girls may be provided. Campus security may be ensured by deploying adequate security personnel in addition to the existing CCTV surveillance.

***Criterion5 - Student Support and Progression
(Key Indicator and Qualitative Metrics(QIM) in Criterion5)***

5.1	<i>Student Support</i>
5.2	<i>Student Progression</i>
5.3	<i>Student Participation and Activities</i>
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

5.4	<i>Alumni Engagement</i>
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The college has good rapport with old students and parents of the current students have been quite active in the alumni meet and the parents meet. College is cooperative with the difficulties of the students. Some of the past students are well placed are ready to help. It is highly appreciated if the college registers alumni association. Members of the Alumni association may participate in seminars and conferences organized by the college and they may also interact with the principal and faculty members frequently.

As per the Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur Act, the college constitutes student council every academic year. The members of student council participate more effectively in the academic developmental activities of the college. As per university rules there are no elections so the students council members are selected based on merits.

Few students go for post graduation studies elsewhere because this college does not have the post graduate studies in all the disciplines is the demand of students' parents and alumni. The institution should initiate introducing post graduate studies in possible disciplines.

The college may take initiatives to enhance the skills and talent of the students through imparting soft skills, language and communication skills, life skills and computing skills.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)

6.1	<i>Institutional Vision and Leadership</i>
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	<i>Strategy Development and Deployment</i>
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	<i>Faculty Empowerment Strategies</i>
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	<i>Financial Management and Resource Mobilization</i>
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	<i>Internal Quality Assurance System</i>
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.2
QIM

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

The college was established by teaching fraternity in the year 1992 and growing year by year. Therefore college has vision which is the most important agenda of our country. The process of progress is never ending, today it is self-reliant but development and improvement needs the resources. The institution may approach CSR UGC ICSSR DST such other funding agencies for the future meets. The purpose of education which the college imparts will bring the social harmony, social integration and economic stability, equality and sustainable development. This is what the Bhujan Hitay Jagat Shikshan Sansthas Gondia Jagat Arts, Commerce and Indiraben Hariharbhai Patel Science College aspires to contribute to the society. In order to visualize the vision there the mission is practical and viable. The effective governance, leadership and management may result in effective practice of decentralisation and participative management, viable strategies for the development of quality education and institution, effective grievances redressal mechanism, placement cell, the alumni activities, faculty development strategies and effective means of financial mobilization and its accountability.

In the overall development of the college depends upon IQAC cell. IQAC cell members may visit the IQAC cell of different colleges and universities so that the developments in the vision of IQAC cell will be developed and will be equipped to implement the same in its own institution. Furthermore national education policy 2020 has to be implemented in each higher education institute. NAAC also requires the implementation of NEP.

***Criterion7 - Institutional Values and Best Practices
(Key Indicator and Qualitative Metrics(QIM) in Criterion7)***

<i>7.1</i>	<i>Institutional Values and Social Responsibilities</i>
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.

7.1.3 QIM	<p>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	<p>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).</p>
7.1.9 QIM	<p>Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).</p>
7.1.11 QIM	<p>Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).</p>
7.2	<i>Best Practices</i>
7.2.1 QIM	<p>Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.</p>
7.3	<i>Institutional Distinctiveness</i>
7.3.1 QIM	<p>Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words</p>

Qualitative analysis of Criterion 7

The college has green landscaping with trees and plants. Policies have been practiced to establish gender equity and safety through counselling. More effective rain water harvesting mechanism should be implemented. Further, the provision for solid waste management, liquid waste management, e-waste management for effective environmental conservation may be strengthened. There is green practice of using bicycles by both students and staff, public transport, pedestrian friendly roads and the practice of plastic free campus, paperless office administration. The practice of the college saves the petrol and the environment. The use of modern IT may be improved and proper use of modern gadgets may be educated among the students. The process of digitalisation may be enhanced. The insufficient practices adopted by the college like Information and Communication Technology based Teaching and Learning. Institution organises national festivals, birth, death anniversaries of great Indian personalities. The institution maintains proper accounting records and are being audited regularly by appointing a chartered accountant.

The college is situated in remote rural and nuxal area still the good number of girls students are educated is an distinctive feature of the college the credit goes to the commitment of the teachers and the management.

Section III:OVERALL ANALYSIS (based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words))

Overall Analysis

1. Updated and comprehensive syllabus for the teaching- learning process.
2. Catering to the needs of unprivileged ST and SC youth of rural Goregaon village of Gondia district.
3. The institution is situated in rural area.
4. Wi-fi campus facility with 50-75 mbps speed internet based line

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- • Skill based Value Added Courses as well as Add On courses are to be introduced where university permission is not required.
- • Placement activities be initiated along with Career Counselling.
- • Publications of research articles in the Scopus indexed and UGC Care list journals
- • Seminars, Conferences and workshops be organized by the institution.
- • Practical, internship, hands on activity in teaching learning process must be introduced
- • Training and development of IQAC members to improve activities of the institution for overall improvement.
- • PO, PSO and CO shall be appropriately mapping by other than obtaining marks by the students.
- • Evaluation methods and process should test the ability of the students.
- • NCC is to be introduced under National building activities.
- • Alumni association be registered, canteen facility be introduced.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution
Seal of the Institution

Signature of the Peer Team Members:

Sl.No	Name		Signature with date
1	Shirish Kulkarni	Chairperson	
2	Munesh Chandra Adhikary	Member Co-ordinator	
3	Kiran Arora	Member	
4	Dr. N R Mohan	NAAC Co-ordinator	

Place: Date